

INFORMATION SHEET ERASMUS +

Name of Institution	Technische Universität Berlin
ERASMUS Institution Code	D BERLIN 02
President's Name	Professor Dr. Christian Thomsen
Homepage	www.tu-berlin.de
INSTITUTIONAL CONTACT DETAILS	
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ERASMUS Institutional Coordinator	<u>Dr. Carola Beckmeier</u> Head of Section Phone: +49-30-314-24799 Email: carola.beckmeier@tu-berlin.de
Contact Person - Bilateral Agreements, <u>Outgoing</u> Erasmus students	<u>Janina Horoba</u> Student Mobility - Int SB 11 - Phone: +49-30-314-24695 Email: janina.horoba@tu-berlin.de
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FAQ	www.auslandsamt.tu-berlin.de/international-office/betreuung_internationaler_austauschstudierender/faq_internationaler_austauschstudenten/

Academic calendar	<p>Winter Semester 2017/2018: 1st of October, 2017 - 31st of March, 2018 <u>Lecture Period:</u> 16th of October, 2017 - 17th of February, 2018</p> <p>Summer Semester 2018: 1st of April, 2018 - 30th of September, 2018 <u>Lecture Period:</u> 16th of April, 2018 - 21st of July, 2018</p>	<p>Christmas Break: 19th of December, 2017 - 6th of January, 2018</p> <p>Public Holidays: 1st of May, Ascension Day and Pentecost</p>
Orientation Session	<p>Winter term - "Early Bird" session: 4th of September, 2017 Mandatory orientation session: 6th of October, 2017 Summer term - "Early Bird" session: 2nd of March, 2018 Mandatory orientation session: 10th of April, 2018</p>	
Examination Period(s)	<p>Winter term: early February - late March Summer term: late July - early August</p>	
Nomination/Application <u>deadlines</u> for admission	<p>Winter term : <u>Nomination</u> deadline : 30th of April - <u>Application</u> deadline : 1st of June Summer term : <u>Nomination</u> deadline : 31st of October <u>Application</u> deadline : 1st of December Please note: TU Berlin is not accepting free moving Students.</p>	
Course registration	<p>Variable (depending on the department). Students register upon arrival.</p>	
Application forms	<p><u>Our</u> application forms are supposed to be filled in by computer and to be sent in a printed version to our office. After students are officially nominated they will receive an email, concerning the necessary information on the application procedure.</p>	
Website of the International Office	<p>International Office: http://www.auslandsamt.tu-berlin.de/international-office/betreuung_internationaler_austauschstudierender/parameter/en/ FAQ: TU Berlin Website: quick access 7857</p>	

Study Courses open to exchange students	There are restrictions on courses of the Faculty of Architecture and Landscape Planning.
Course Catalogue and Course Language	<p>Most of the courses (90%) are being taught in German, but we also offer a growing number of courses being held in English. However, the course selection varies from semester to semester.</p> <p>Online course catalogue (in German): http://www.tu-berlin.de/lsf/</p> <p>English courses: TU Berlin Website: quick access 8254</p> <p>The final course list for the semester is usually online in late February/March (summer semester) and August/September (winter semester).</p>
Short explanation: how to read our study guides	<p>Bachelor programmes: BA/BSc Master's programmes: MA/MSc</p> <p>SWS - Semester Weekly Hours (1 SWS equals approx. 1,5 ECTS) WS - Winter Semester SS - Summer Semester</p> <p>VL - Lecture UE - Exercise SE - Seminar</p>
Explanation grading system	<p>1,0 - 1,5 - ECTS grade A (excellent) 1,6 - 2,0 - ECTS grade B (good) 2,1 - 3,0 - ECTS grade C (good/satisfactory) 3,1 - 3,5 - ECTS grade D (satisfactory) 3,6 - 4,0 - ECTS grade E (sufficient) 4,1 - 5,0 - ECTS grade F (failed)</p>
ECTS available	Yes, though sometimes converted from SWS (Semester Weekly hours) or LP (effort points).
Language requirements	<u>Proficiency in German at least on level A2 of CEFR</u>
Language certificate required	We require from all applicants an official language certificate for German - not older than three years.
Preparatory language courses for incoming students	<p>Pre-semester German intensive language courses at ZEMS (Zentraleinrichtung Moderne Sprachen) - from level B1 and higher - <u>admission through a test</u>.</p> <p>The course fee is 255 Euro for a four weeks course - 80 hours. Winter semester course 2017/18: 7th September - 4th October, 2017 Summer semester course 2018: 7th March - 6th April, 2018 ZEMS-Website: www.zems.tu-berlin.de</p>
Housing assistance	The International Office can only offer a very small number of dormitory rooms. Information will be provided after the acceptance.

<p>Living Expenses estimated per month</p>	<p>Housing: Between 250-450 Euros Food and Drink: Around 200 Euros Books: 30 Euro (depending on the field of study) Public transportation: approximately 245-250 Euros ("Semesterticket") payable once for the entire semester Please note that these figures can merely represent a rough estimate. A lot depends on your personal lifestyle.</p>
<p>Health insurance/other insurances</p>	<p><u>Health Insurance</u> Students with a valid European Health Insurance Card (EHIC) do not need an extra insurance. Those without will need to either be registered with a German health insurance company or need to check if their own private insurance is sufficient upon arrival in Berlin. <u>Third Party Liability Insurance</u> It is the responsibility of the student to take out insurance (from home) for your personal belongings, accidents and third party liability while studying in Germany. TU Berlin does not cover any losses that may occur.</p>
<p>Additional fees to pay</p>	<p>If staying in a dormitory, students are required to pay a deposit of one and half months' rent.</p>
<p>Student jobs available/allowed</p>	<p>It is difficult to find a student job in Berlin and foreign students cannot base their economy on the chance of getting a job.</p>
<p>VISA</p>	<p>The sending and receiving institutions will provide assistance, when required in securing visas for incoming and outbound mobile participants, according to the requirements of the ERASMUS Charter for Higher Education www.betreuung-int-stud.tu-berlin.de</p>