**HOTEL RESERVATION FORM**

Dear Guest,

You are kindly requested to complete this form (using capital letters) and

return it at your earliest convenience **but before 17-09-2018**

A limited number of rooms have been blocked by the organisation.

Reservations are accepted on ‘first come, first serve’ base.

Please note that your request can only be considered a definite booking,

after you have received a confirmation from hotel WICC.

***This form cannot be used to register for the conference itself.***

To: WICC, hotel en congrescentrum

Lawickse Allee 9

6701 AN Wageningen

The Netherlands

E-mail: info@wicc.nl

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| **Name of Congress:** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| Surname: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| First name: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Male |  | Female  |  | Initials: |  |  |  |  |  |  |  |  |  |  |  |  | Titles: |  |  |  |  |  |  |  |  |  |  |  |
|  |
| Company: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| E-mail: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Address: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Postal code: |  |  |  |  |  |  |  |  | City / Town: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Country: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Phone number: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Fax number: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**About the accommodation:**

All hotel rooms are non-smoking and have private bathroom facilities with toilet and shower. Rooms are equipped with a television and telephone. WICC offers wireless internet, free of charge.

**Hotel prices** (including breakfast, excluding € 2,50 local taxes p.p.p.n. (subject to change))

Single room: € 80,00 per room per night

Twin room: € 87,50 per room per night, single use

Twin room: € 95,00 per room per night, twin use

Queen room: € 105,00 per room per night, single use

Queen room: € 120,00 per room per night, twin use

**Requested accommodation:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Single room |  | Nr of rooms |  |  |
| Twin room |  | Nr of rooms |  | Nr. of persons |
| Queen room |  | Nr of rooms |  | Nr. of persons |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| Arrival date |  |  | - |  |  | - | 2 | 0 | 1 | 8 |
| Departure |  |  | - |  |  | - | 2 | 0 | 1 | 8 |
| Total night(s): |  |  |  |  |

**Way of payment:**

 Cash/Pin EuroCard/MasterCard

 Visa American Express

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Card number: |  |  |  |  | - |  |  |  |  | - |  |  |  |  | - |  |  |  |  | Expiry date: |  |  | / |  |  |

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| Card holder’s name: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| --- | --- |
| Signature: |  |

Your remarks: …………………………………………………………………………………………………

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Please mention your credit card number for the confirmation and guarantee of your reservation.

You may pay upon arrival, cash or by credit card.

By signing this document you accept the hotel booking and cancellation conditions mentioned in this form.

**Booking and cancellation conditions (**applicable to individual hotel reservations)

Booking conditions:

\* Rooms are allocated on a ***‘first come, first served’*** base. A limited number of rooms are

 reserved for this meeting.

\* Bookings for this meeting will only be accepted through this hotel reservation form.

\* Reservation forms, received after the date mentioned above, will be handled. However,

 accommodation cannot be guaranteed, bookings are accepted on availability.

***\* Without a credit-card guarantee, an advanced deposit is required.***

Cancellation conditions and / or changes:

\* Cancellation and / or changes must be given in writing.

\* The Standard Terms and Conditions for Hotel and Catering Industry’ (STCH) apply

 to all reservations. On request these conditions can be sent to you.

**FOR YOUR CONVENIENCE, MAKE A COPY OF THIS FORM!!!**

Edition January 2018. Prices are subject to change. The ‘standard Conditions for Hotel and Catering Industry’ (STCH) apply to

all of our agreements. Chamber of Commerce nr. 70212260 Wageningen International Congress Centre B.V.