

## House regulations WUR Omnia

When entering Omnia, you agree to the house rules as set out below. Omnia is entitled to deny visitors access to the building, who oppose or do not comply with the house rules.

### Pets

Pets are not allowed with the exception of assistance dogs.

### Smoking

Smoking is not permitted inside WUR buildings and on the smoke-free premises. The smoking ban covers all types of tobacco products, as well as all related products such as electronic vapour products and herbal products intended for smoking.

For the complete smoking policy and its implementation see <http://www.wur.nl/rookvrij>

### Bicycles

Bicycles, skateboards and roller skates are not allowed in the building. This includes folding bicycles. Park bicycles in the designated bicycle racks. Parking is at your own risk. Omnia is not liable for damage or theft.

### Waste

Within Omnia, waste is separated. Guests should separate their waste in the designated waste containers. Large packages and/or waste of materials and resources brought by the client can be deposited, in agreement with Omnia, in the containers of Omnia. However, Omnia is authorised to refuse this.

The organiser does not use single-use plastic materials such as straws, confetti and balloons.

### Posters

Posters and leaflets are allowed, only in places designated by Omnia floor management.

### Room use

Activities in the room and in the designated foyer area are only allowed with Omnia's permission.

It is not allowed to move furniture without consulting Omnia's floor management. Also, furniture may not be used differently, than from its intended use (e.g. no standing on chairs and tables).

No food or drink is allowed in the hall (except water for speakers).

At the end of the event or meeting, remove all your own belongings and leave the room tidy.

### Materials and Resources

Omnia provides large material, such as AV, furniture, poster boards, whiteboards. However, small material such as pens, markers, post-its, stickers, but also flipcharts etc. should be brought by the client. This also includes arranging badges.

### Congress decoration

There are possibilities to hire your own furniture and/or decoration for your event. This can only be done in consultation and agreement with Omnia's floor management.

### Camera security

Cameras hang in various places within the building. Every guest who visits Omnia agrees to recordings being made. Footage is only used as supporting material to third parties following disturbances or accidents.

## Disruptive behaviour

At Omnia, we treat each other with respect. Insulting or discriminating behaviour by word or gesture is therefore not tolerated, nor is sexual intimidation towards other visitors and/or employees of Omnia. Report bothersome behaviour to Omnia's reception.

Music may only be played after permission from Omnia's floor management. If other guests experience the music as a disturbance, Omnia is allowed to turn down the volume.

Use of drugs is prohibited.

## Safety

For safety reasons, it is not allowed to bring more people into the room than the number specified by Omnia floor management.

It is forbidden to block emergency exits and use them as normal entrances and exits.

Stay calm in case of fire. Report fire immediately to reception and/or strike the nearest fire alarm. In case of a general fire alarm, immediately leave the building via the designated emergency exits and stairs.

Report other incidents (e.g. requiring medical assistance) immediately to Omnia reception.

Burning candles and use of open fire is not allowed.

For safety and hygiene reasons, walking barefoot in the building is not recommended.

## Responsibility

Any damage caused will be charged to the causer and client of the event or meeting in question.

Prevent theft and do not leave your belongings unattended. Omnia is not liable for damage or loss.

Guests under 17 years of age should always be accompanied by an adult.