

Nomination & Application Procedures

Partner Universities must send their official nomination lists via e-mail:

erasmus@itu.edu.tr

The e-mail must necessarily include the following data:

- Name and Surname
- E-mail Address
- Subject Area
- Level of Study at ITU
- Period of Study at ITU

The nominations should be completed preferably one month before the application deadline at latest.

Our deadline for Fall Semester/Full Year applications is **1st of June** and for Spring Semester is **1st of November**.

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Application Documents:

- ✓ Transcript of Records in English (signed, stamped)
- ✓ Language Certificate in English (signed, stamped)
- ✓ A Clean ID Photo
- ✓ Online Application Form (signed by both student and Erasmus Institutional Coordinator at Sending Institution)

Online Application Form

ITU has an online application system. The link is sent via e-mail. After completing online application, please print out the form and upload the signed and stamped version into the system.

Language Certificate

ITU needs a certificate of language in English from every Erasmus student. Prospective student's language score must be **at least B1 level** (Intermediate) according to CEFR standards (without considering validity period).

Semester Terms

ITU academic year consists of Fall Semester and Spring Semester.

Fall Semester: September-January

Spring Semester: February-June

- [Academic Calendar](#)

Courses and Schedules

- [Undergraduate Courses](#)
- [Graduate Courses](#)
- [Course Schedules](#)

Available courses are announced here on the specified date in academic calendar.

- [For more information](#)

In order to receive any further information about a course or ECTS grading of a course and a signature for Learning Agreement, Erasmus students should contact the related Erasmus+ Departmental/Program Coordinators. List of coordinators can be found [here](#).

ITU has **100% English Programs** in which all courses are given in English as well as **30% English Programs**. Erasmus students need to register for the English courses. The course codes ending with "E" are offered in English (i.e: KMM 102E). However, if they can show a certificate of Turkish or they are native Turkish speakers, they can also follow Turkish courses. Turkish language courses are given with the code "**YTO**" but they have no credits and no grade, and are listed on a Fail/Pass base on the transcript.

Online course registration is not possible for Erasmus students; students must register in person during add/drop period of academic calendar. Students in thesis period must complete the course registration too.

Contact Person:
Mr. Samet MURATOĞLU
Student Affairs Building (2nd floor)
sametmuratoglu@itu.edu.tr



Accommodation

Unfortunately, ITU cannot provide accommodation for Erasmus students; however, we are building a network, which is a [Facebook group](#) among exchange students so that students can share their experience and inform each other about opportunities and possible problems.

Contact:

[ITU Erasmus Student Network \(ITU-ESN\)](#)

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Visa and Residence Permit

EU citizens can apply for online or paper visa (not mandatory) or enter with their national identity cards. For the stays more than 90 days, they have to apply for residence permit with their passports. National identity cards **are not accepted** for the residence permit applications. Detailed information on residence permit will be provided during the orientation day.

- **E-visa**
- **Residence Permit** (passport is mandatory)

Health Insurance

- Should be original (wet signature) not copy
 - Insurance company with a collaborator/branch office in Turkey
 - Private insurance from a Turkish firm
 - Turkish Government insurance
 - The formular (an inter-government bilateral agreement) approved by Social Security Institution of Turkey (Sosyal Güvenlik Kurumu, SGK) like T/A 11, A/TR 4, CZ/TR 111...
- Should be in Turkish or English
- Should cover all kinds of treatment in Turkey within your study duration (with dates)

*For applying to residence permit, it is required for applicants' health insurances to cover the "[Minimum Policy Content](#)".



Contact Information

Erasmus Code: TR ISTANBU04

Address: İTÜ Ayazağa Kampüsü, Öğrenci İşleri Binası, Erasmus Ofisi, 34469

Maslak İstanbul/Türkiye

Phone: +90 212 285 71 83

E-mail: erasmus@itu.edu.tr

Web: <http://erasmus.itu.edu.tr/en>

Erasmus+ Institutional Coordinator

(Ms.) Prof. Elif Pehlivanoğlu Mantas

Erasmus Office Director

(Ms.) Sanem Albayrak

Incoming Students Advisor

Inter-Institutional Agreements and Partnerships

(Ms.) Sebla Kağnıcı

Erasmus+ Traineeship Exchange

Erasmus+ KA107 International Credit Mobility

(Ms.) Emel Kanbur

Outgoing Students Advisors

(Mr.) Mustafa Kemal Yeğen

(Mr.) Volkan Paçal

(Mr.) Veysel Çetin

(Mr.) Ekrem Gerede