

Education and Examination Regulations 2023-2024 Joint Degree Bachelor of Tourism Wageningen University and Breda University of Applied Sciences

Preamble

The Education and Examination Regulations (EER) are a legally required set of regulations (Article 7.13 Higher Education and Scientific Research Act; hereinafter referred to as WHW) that provides students with information about and establishes regulations concerning their programme at Breda University of Applied Sciences and Wageningen University. The EER consist of two parts: a general part and the [Study Handbook](#). For each Wageningen University programme including the joint degree Bachelor of Tourism (BTO), the Study Handbook describes the learning outcomes, the programme structure and planning and provides detailed information on all courses and the corresponding interim examinations offered by Breda University of Applied Sciences and Wageningen University. The Study Handbook may not conflict with the general part of these EER. For each course a course guide is supplied, containing information about the teaching material, the education, interim examinations and partial interim examinations. The rules and information in the course guide may not conflict with the general part of the EER. The course guide is part of the online learning environment and can be consulted independently of the registration for a course. The EER is part of the [Student Charter](#), which contains a number of other regulations applicable to students.

In addition to the EER, the Examining Board has adopted Rules and Regulations in which the procedures regarding interim examinations and the tasks and authorities of the Examining Board and examiners are specified. The most important topics relate to registration and withdrawal for interim examinations, assessment and standards for interim examinations, various approval procedures, exemption procedures, rules for graduating 'cum laude', maintaining order during interim examinations and measures in case of fraud.

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Chapter 1 Introductory provisions

Article 1 Scope of the regulations and general provisions

- a. These regulations apply to the education and examinations of the joint degree bachelor's programme Tourism (BTO) as included in the [Central Registers of Higher Education](#) (CROHO) under CROHO code 55001. These regulations apply to all (current) students and extranei enrolled in the programme for the academic year 2023-2024. Chapter 2 'Admission' with related appendix apply to prospective students.
- b. The programme is provided as a joint degree programme within the Faculty of Agricultural and Environmental Sciences of Wageningen University and within Breda University of Applied Sciences.
- c. These regulations are only available in English.

Article 2 Definitions

The following definitions apply:

- a. *Admission Board*: the board established by the joint Executive Boards to decide on the admission of students to the programme in accordance with the admission regulations provided by law and by these Regulations.
- b. *Course*: a study unit of a programme as referred to in Article 7.3 section 2 of the WHW.
- c. *Course guide*: a document provided by the course coordinator, or a page in the online learning environment of a course giving information on content, learning outcomes, the way students can reach the learning outcomes, the way the learning outcomes will be assessed and the way in which review of assessed work is organised. The information in the course guide is an elaboration from the Study Handbook. In case of inconsistency between the course guide and the Study Handbook, the Study Handbook shall prevail.
- d. *Credit*: the unit used to indicate the study load of a programme and study unit as provided by the European Credit Transfer and Accumulation System (ECTS). A credit consists of 28 hours of tuition, examinations and study hours and is equal to a study point as referred to in Article 7.4 section 1 of the WHW.
- e. *CROHO*: Central Register of Higher Education Study Programmes, as mentioned in the WHW article 6.13.
- f. *Disability or chronic illness*: an illness or handicap which is currently considered to be chronic or permanent and which is a structural impediment to the student's participation in education or interim exams.
- g. *Education period*: the period in which tuition is given, which includes self-study and interim examinations.
- h. *Electives*: not described part of the study programme in which students can take optional courses.
- i. *Examiner*: responsible person for administering an interim examination and for determining the result of it. The requirements for examiners are determined by the Examining Boards and described in their Rules and Regulations.
- j. *Examining Board*: the board established by the joint Executive Boards, as referred to in Article 7.12 of the WHW, who is responsible for issues regarding interim examinations and the final examination of the programme.
- k. *Extraneus*: examination student. This student may take interim examinations and exams, without being entitled to education or supervision.
- l. *Final examination*: the final Bachelor's examination for the programme as referred to in Article 7.3 section 3 of the WHW.
- m. *Interim examination*: the whole of assessment relating to a course. The interim examination of a course can consist of one or more components such as an assignment, participation in practicals and/or an oral or written test.

- n. *Interim examination period*: part of the education period in which the opportunity is given to take interim examinations in the courses given during that period. If an education period does not have a general examination period, the interim examinations will be scheduled individually.
- o. *Practical assignment*: practical assignment as referred to in Article 7.13 subsection 2t WHW, in one of the following forms:
 - Participation in practicals (lab work, etc.),
 - Participation in fieldwork or excursions or,
 - Participation in another teaching activity which is directed at achieving certain skills.
- p. *Resit*: a summative test relating to the completion of a course which students take after having failed to pass a previous test or having received a grade code that shows the course has not been passed yet.
- q. *Resit period*: a period in the academic year, outside the educational period, in which students have the opportunity to take a test and/or resit.
- r. *Rules and Regulations*: the Rules and Regulations adopted by the Examining Board as referred to in Article 7.12b section 3 of the WHW, in which the procedures concerning interim examinations, final examinations and the tasks and authorities of the Examining Board and examiners are specified. The Rules and Regulations can be found in the Student Charter.
- s. *SSC*: Student Service Centre.
- t. *Student*: the person entitled to education and/or examination facilities by virtue of the law and the enrolment of the student.
- u. *Study Handbook*: document that contains the part of the EER relating to the particular programme and is available on the [internet](#).
- v. *Test*: summative test relating to the completion of a course. The terms 'in writing' or 'written' in these Regulations also include a digital test taken via a computer of the university or a laptop (or another suitable computer) of the student in a university room, from home or elsewhere.

Article 3 The way of evaluation of the education within the programme

Every educational period all courses that were provided in that period will in principle be evaluated by means of a (standard) questionnaire. Furthermore, once a year each enrolled students will be invited to complete the national (Dutch) student's survey ("NSE"). Immediately after their graduation, each graduate will receive a questionnaire about the programme. For BTO evaluation will be carried out by Wageningen University. In a national context every two years a national alumni survey is sent to every master's graduate who graduated between one and two years before. Information about the outcomes of these evaluations can be found on the internet.

Chapter 2 Admission

Article 4 Requirements relating to previous education

Prospective students who wish to enrol in the bachelor's programme BTO must fulfil the requirements for previous education referred to in Articles 7.24 and 7.25 of the WHW and any other admission requirements of the joint educational institutes.

Article 5 Admission based on other qualifications

Prospective students who do not fulfil the requirements for previous education can still be admitted if they are exempted from those requirements because they have other qualifications (other types of diplomas) or fulfil the additional or other requirements set by the Admission Board.

Article 6 Entrance examination for prospective students who are 21 years old or older

Prospective students who are 21 years old or older and who do not fulfil the entrance requirements and who are also not exempted from these requirements on the basis of Article 4 or 5 can be admitted on the basis of an entrance examination (colloquium doctum as mentioned in Article 7.29 of the WHW).

Article 7 Details of education and entrance examination requirements

Details of the requirements on previous education and entrance examination requirements can be found in Appendix 1.

Article 8 Right of admission ensuing from the bachelor's examination

The successful completion of the final bachelor's examination gives the graduate unconditional admittance to the Wageningen University Master of Science programmes Leisure, Tourism and Environment (MLE) and International Development Studies (MID). This does not apply to prospective master's students with a flexible BTO diploma.

Chapter 3 Content, structure and study load of the programme**Article 9 Type of programme**

The programme is offered as a full-time programme only.

Article 10 Aims and learning outcomes of the programme

The Study Handbook formulates the aims and the intended learning outcomes. The learning outcomes describe the knowledge, skills and attitude which the students should possess after successfully completing the programme.

Article 11 Curriculum of the programme

The curriculum of the programme can be found in the Study Handbook.

Article 12 General structure and study load of the programme

- a. The programme represents a study load of 180 credits: 60 credits per academic year.
- b. The programme includes a prescribed component (compulsory and restricted optional courses) representing up to a maximum of 150 credits. The programme may offer a selection of various specialisations within the prescribed component.
- c. The programme also contains electives with a minimum of 30 credits. Students can use this component to take one minor and/or elective courses from Wageningen University, Breda University of Applied Sciences, or another institute for higher education. The procedure for including courses from another institute has been described in Article 15 of this regulation.
- d. In the electives, students can also compile an individual minor consisting of at least 24 credits. They present this individual minor to the Examining Board while requesting approval for the electives (Article 14).

Article 13 Wageningen University bachelor's honours programme

- a. The Wageningen University honours programme is supplementary to the regular bachelor's programme and is being offered in Wageningen. The programme represents a study load of 30 credits and is described at the [website](#).
- b. The programme and its components are only available to a specially selected group of students. The selection of the candidates and admission to the honours programme is assigned to the selection committee of the programme.
- c. The honours programme has its own regulations with rules about selection, participation, education, examination and the certificate. The present regulations (EER) are not applicable to the honours programme.

Article 14 Composition of the individual examination programme

- a. All students compile an individual examination programme. The individual examination programme comprises the compulsory courses of the programme, the restricted optional courses and electives.

- b. The electives and the deviation from the study programme described must be approved by the Examining Board. This procedure is outlined in the Rules and Regulations.
- c. The individual examination programme may cover more credits than the legally required study load of the programme.
- d. Courses taken by students within the framework of the honours programme are not part of the individual examination programme.
- e. The individual examination programme shall not contain courses especially intended to be part of a master's programme, e.g. the Wageningen University MSc-thesis, the Wageningen University MSc-internship and Wageningen University courses with a course code of which the first number is a 6 (modules which are part of an Academic Master Cluster).

Article 15 Courses from outside Wageningen University or Breda University of Applied Sciences in the individual examination programme

- a. Courses provided by other institutes of higher education, either in the Netherlands or abroad, can only be included in the individual examination programme with the prior permission of the Examining Board. This procedure is outlined in the Rules and Regulations.
- b. The Examining Board will decide on a course grade conversion after determination of grading standards which are determined in the Rules and Regulations, as described in the [procedural document](#).

Article 16 Extra courses

Students may enrol on extra courses and interim examinations beside the individual examination programme. These courses do not influence the result of the final examination. Extra courses will not be stated on the diploma supplement. Through the Student Service Centre, students can obtain a print-out of all completed WUR courses. For courses from other institutions, the student can request a transcript of records from the institution concerned.

Article 17 Flexible bachelor's programme

- a. All students have the right to compile a flexible bachelor's programme. The Examining Board must give its consent for the compilation of such a programme. The regulation regarding the flexible programme of Wageningen University will be applicable and can be found as an annex to the Rules and Regulations of Wageningen University and can be found at the website of the Examining Board.
- b. The diploma certificate states that a flexible bachelor's programme was followed and gives also the name of the programme with which the self-compiled programme is associated.

Article 18 General requirements for graduating in two or more programmes.

To graduate in two or more programmes, the following general conditions must be fulfilled:

- a. The student must enrol in all programmes in which examinations are taken;
- b. The CROHO code of the programmes is different;
- c. These must be all bachelor's programmes;
- d. All compulsory courses and restricted optional courses for the BTO programme must be fully completed;
- e. The electives may coincide either fully or partially. Minors fall into the joint part of the programmes;
- f. The electives of the BTO programme may not include the compulsory or restricted optional courses from (one of) the other programmes.
- g. Students who wish to have electives as referred to in Article 14 b approved for multiple programmes must submit an overview of overlapping and unique courses in each programme to the Examining Board.

When considering the student's graduation request, the Examining Board will check whether the requirements set in this Article have been met.

Chapter 4 Courses (study units)

Article 19 Types of courses (study units)

Breda University of Applied Sciences and Wageningen University provide various types of courses or study units. For some of these courses specific rules apply. The specific types of courses/study units are:

- a. *Honours courses*: courses which may be taken only by students who are admitted to the bachelor's honours programme.
- b. *BSc thesis*: proof of competence in completion of the bachelor's programme.
- c. *Courses*: series of lectures and other educational activities which are part of one or more of the programmes described in the Study Handbook.
- d. *Capita selecta*: optional courses which cannot be part of the compulsory component of the programme but which can only be selected in the free-choice component.

Article 20 Description of courses in the Study Handbook

For all courses, the Study Handbook provides a description of at least the following:

- a. the language of instruction;
- b. the content of the course;
- c. the number of credits;
- d. the learning outcomes;
- e. the interim examination method;
- f. the examiner, the lecturers and the coordinator;
- g. the teaching methods;
- h. the location (city) where the education is provided;
- i. whether any prior knowledge is mandatory and whether any prior knowledge is assumed, for further elaboration see article 24;
- j. whether there are any obligations or requirements with regard to study progress before students may register for the course or take the interim examination;
- k. whether the course has a maximum number of registrations; and,
- l. Whether the course is offered as an online course.

Article 21 Abbreviations for teaching methods

In elaboration of Article 20 subsection b, the following applies. In the descriptions of the courses, the following abbreviations for various teaching methods can be used:

EL	E-learning
EO	One-day excursion
EM	Multi-day excursion
F	Field Practical
G	Group work
IP	Individual paper
IS	Independent study
KC	Knowledge clip
Le	Lecture
P	Practical
T	Tutorial
Th	Thesis

Article 22 Compulsory attendance for certain teaching methods

In elaboration of Article 20 subsection g the following applies:

- a. It is compulsory for students to attend scheduled course meetings with the following teaching methods: Practical (P), Fieldwork (F), Excursions (EO, EM), Groupwork (G), unless otherwise indicated in Study Handbook.

- b. For all other teaching methods, any compulsory attendance is specified in the Study Handbook.
- c. In the case of distance learning (online), compulsory active participation may be described in the Study Handbook.

Article 23 Commitment to safety regulations and infection prevention

- a. Participation in courses with fieldwork and thesis, rules and regulations regarding safety requirements are determined, such as a vaccination requirement. These requirements arise from legislation and regulations ('arbo') and from the policies of Wageningen University and Breda University of Applied Sciences and are as much as possible included in the Study Handbook or the Course Guide. More information regarding safety instructions and the policy on infection prevention can be found on the [following site](#).
- b. The course coordinator and/or thesis supervisor ensures that students are informed of possible risks of participation in the education and of the measures taken so that students can work safely. Students are required to follow the safety regulations.
- c. The course coordinator and/or thesis supervisor ensures -as far as reasonably possible- that students comply with the safety rules. If students do not comply with the rules, the course coordinator and/or thesis supervisor must refuse (temporarily or at all) to allow these students to perform specific activities that involve high risk or that create risk. The temporariness depends on the circumstances.

Article 24 Mandatory and assumed prior knowledge

In elaboration of Article 20 subsection i the following applies:

- a. Only for the bachelor's thesis mandatory prior knowledge can be conditional for starting the course. The quantity of the mandatory prior knowledge, being acquired by passing courses, is 18 credits and is described in the Study Handbook or course guide.
- b. For all other courses, prior knowledge can only be assumed. Assumed prior knowledge is knowledge students are supposed to have acquired before the start of the course and on the basis of which the lecturers will continue their lectures. The assumed prior knowledge will be described as courses which are supposed to have been passed successfully or as previously acquired learning outcomes. For courses in the prescribed component of the programme, prior knowledge can only be assumed if such courses or learning outcomes are part of the prescribed component of the programme and have been scheduled before this very course.

Article 25 Registering for courses

- a. For courses programmed in the first two years of the programme, which are being offered at Breda University of Applied Sciences, students do not have to register.
- b. For courses taken at Wageningen University, in any case courses scheduled in the third year of the programme, students must register for each course through the student information system before the deadline set by the Wageningen University has passed. Students do not have to register for the thesis.
- c. At Wageningen University, courses with a maximum number of places have an earlier deadline (one week) in order to enable students who are not admitted to register for a different course. Students for whom this course is a compulsory course will be admitted unconditionally. Students who do not have priority will be drawn by lot to determine who may take part in the course unless a different procedure is described in the Study Handbook. The result of the draw will be communicated before the regular registration deadline.
- d. Lots are drawn in order of priority. If necessary, separate lots are drawn consecutively per category, in the following order:
 1. Students for whom the course is a restricted optional;
 2. Minor-students¹;

¹ Category 2 is currently administratively indistinguishable from category 3. Until this distinction can be made, teachers are allowed to treat these as one category.

3. Students for whom the course is an elective;
4. National and International Guest Students.

Students from the priority categories who register after the earlier registration date will be put on a waiting list and will not have priority over other students on that list and will not be drawn by lot.

- e. At Wageningen University students are allowed to register for courses up to a maximum study load of 15 credits each education term. If students want to register for an extra course, the student can ask the course coordinator for enrolment in the course before the registration deadline has passed. The course coordinator will register the students personally.
- f. The regulations for registration for courses as provided in this article, do not apply to the thesis.

Article 26 Scheduling

- a. The courses and corresponding interim examinations and resit examinations of the prescribed component of the programme are scheduled in such a way that reasonably no study delay will occur. However, for the courses chosen by students in the free-choice component of the programme, feasible scheduling cannot be guaranteed.
- b. Compulsory courses will solely be scheduled on working days in the designated education periods between 8:20 AM and 7:00 PM. Other courses, like MOOCs, online courses, honours programme, summer courses, and excursions, can also be scheduled in different periods and on different moments, e.g. also in the evening, in weekends or during holidays.

Chapter 5 Interim- examinations, tests and resits

Section 1 Registration

Article 27 Compulsory registration for interim examinations

While studying during the first two years at Breda University of Applied Sciences registration for interim examinations at Breda University of Applied Sciences is not necessary.

While studying during the last (third) year at Wageningen University or while following a course offered at Wageningen University the following rules apply to registration for interim examinations:

- a. In order to take an interim or resit examination, students must register before the deadline set by Wageningen University has passed. Students who have not registered on time cannot take the interim or resit examination.
- b. If students are already registered for a course at Wageningen University, they will be registered for the corresponding interim examination as well without additional action.
- c. Until the deadline set by Wageningen University has lapsed, students can withdraw their registration for an interim examination in period 1, 2, 5 and 6 until three weeks after the start of the period. For an interim examination in period 3 and 4 can be withdrawn until two weeks after the start of the period. Students that registered for an interim examination in order to take a resit in one of the resit periods can withdraw till two weeks before the start of the resit period. For courses that are tested in the second half of period 6, students can withdraw for the resit in July until the last Sunday before the scheduled test.

Article 28 Monitoring preconditions for taking interim examinations

If there are preconditions for taking a test, the examiner determines in advance whether all preconditions have been fulfilled. These preconditions are described in the Study Handbook.

Article 29 No resit after passing interim examination

Students that have passed an examination, are not allowed to resit that examination.

Section 2 Examination material

Article 30 Examination material – general

The questions and assignments contained in an interim examination shall not exceed the examination material previously published in the Study Handbook or the course guide.

Article 31 Examination material for an altered or cancelled course

If the examination material or the type of examination for a particular course are significantly altered, regardless of whether or not the same course code is used, or if the course is cancelled, then the interim examination shall additionally be offered in the previous form during the first year that the altered course is offered or the first year after the course has been cancelled.

Section 3 Number, type of examination and scheduling

Article 32 Type of examination

- a. The interim examination of a course may consist of different components, such as an assignment, participation in practicals or an oral or written test. Partial grades can be obtained for these. The components of the examination are described in the Study Handbook.
- b. Depending on the type of the examination component, it is possible to retake or redo this once or several times a year. The possibilities depend on the type of the component. The rules for this are included in the Study Handbook.

Article 33 Tests

- a. Students can take the test for a course in the education period in which the particular course is given according to the [year calendar of BTO](#). In addition to the foregoing, and depending on the scheduling of the course, students can also take the test or resit in the resit periods, as indicated in the year calendar of BTO.
- b. Within one academic year, a student may take the test of a course no more than two times.
- c. For online courses that are not scheduled in a specific education period, tests are scheduled twice in the academic year. These tests can be scheduled outside of regular interim examination moments.
- d. Tests should always be organized in such a way that the identity of students can be ascertained and circumstances under which the examinations are taken can be verified. In the Rules and Regulations procedural rules are outlined, including on online proctoring.
- e. The Examining Board allows one extra resit if the test is part of the last interim examination the student needs to pass, the student had no more than two previous opportunities to pass the test belonging to this interim examination, and the student would otherwise have to wait six months or longer for the next resit opportunity. In all other cases, the Examining Board decides on individual level, see article 36.

Article 34 Taking oral tests

- a. A test will be taken orally if such is determined in the Study Handbook for the particular course or if so determined by the Examining Board.
- b. The oral test will be taken by two academic staff members, one of which is the examiner.
- a. Oral tests are open to the public, unless the Examining Board determines otherwise. Only special circumstances can be a reason to do so.
- c. The academic staff members and the student decide among themselves the date and time on which the oral interim test shall be taken or resit.
- d. An online oral test consists of an online conversation. It will not be taken in public, but must be recorded and filed by the examiner or the Examining Board in conformity with the retention period prescribed for written tests.

Article 35 Assessment theses

In the Study Handbook and the course guide the way theses will be assessed is specified. The assessment will be executed by a thesis assessment committee that comprises at least a thesis supervisor and an examiner.

Article 36 Request for another type or time of interim examination

In exceptional circumstances and on request of students, the Examining Board can decide to deviate from the interim examination type and/or the time of examination.

Section 4 Assessing, determining and announcing results**Article 37 Assessment of interim examinations**

- a. Interim examinations are assessed by numerical grades on a scale from 1 to 10. Grades lower than 6 are rounded off to whole grades, grades of 6 and above are rounded off to half grades. In order to pass an interim examination students must achieve a grade of 6 or higher after rounding off.
- b. In the case of a partial interim examination, the examiner may award a pass/fail assessment instead of a numeric grade. A final pass/fail assessment for a course is allowed only with consent of the Examining Board. This is outlined per course in the Study Handbook. A pass/fail assessment is not permitted for theses.
- c. The Rules and Regulations provide further information on the assessment methods and standards for interim examinations.

Article 38 Results and announcement of results of interim examination components and interim examinations

- a. The examiner determines the result of a written test within ten working days² with the exception of the resit period in July; the results of these written tests will be determined at the latest on 20 August. This exception only applies if the summer resit period takes place in July according to the EER WU.
- b. The examiner determines the result of an oral test immediately after the examination is taken and provides students with the result in writing.
- c. In the case of a non-cursory course (such as an internship or thesis) or educational units for which no test is given (such as an assignment), the examiner determines the result within 10 working days after the submission deadline determined by the examiner, on condition that students have submitted on time. If students fail to submit on time, the examiner shall determine the result within a reasonable term with a maximum of 15 working days (holidays excluded).
- d. Within the time limits referred to in this Article, the examiner ensures that the result of an interim examination is announced by entering the result in the student information system. If an interim examination consists of different components, the examiner enters the weighted results of these components, unless a minimum grade has been set for one of the components and this minimum grade has not been achieved. Students can find this information in this system.

Section 5 Right of review and discussion

² Working days: are the weekdays Monday to Friday, with the exception of the national holidays recognised by the CAO of the Dutch Universities and the days between Christmas Day and New Year's Day.

Article 39 Scheduling of review and discussion

- a. Within twenty working days after the last day of the education or resit period, the examiner provides students with an opportunity to review their assessed work unless the situation of subsection b or c occurs.
- b. For written tests taken at Wageningen University in the second half of period 6, the moment for review of the assessed work will take place no later than Monday in the week that the resit of the test is scheduled.
- c. The examiner can organize the review at a determined place and time where the examiner arranges a collective discussion or hands out model answers.
- d. During the review, students have access to their own work, to the questions and assignments of the particular test and to information regarding the standards used for the assessment. The examiner shall organise the review in such a way that students can be given an explanation.
- e. If students are prevented from attending the review and discussion due to circumstances beyond their control, they can request review within 25 working days after the last day of the education or resit period. The examiner decides on the place, time and manner in which the students shall inspect and discuss their work.
- f. Contrary to the provisions stated in subsection c, the examiner of an online course can decide that the review and discussion will be organized online within the time frame mentioned in subsections a, b and c, or at a determined place after the mentioned term has expired.

Section 6 Validity period for results of interim examinations and partial interim examinations

Article 40 Validity period for results of interim examinations and partial interim examinations

- a. The validity period for interim examinations results is indefinite. The Executive Board of Wageningen University and Breda University of Applied Sciences can restrict the period of validity of a successfully completed examination only if the knowledge or insight that was examined has become outdated or if the skills that were examined have become outdated. For this situation transitional rules will be stated.
- b. In cases involving a limited period of validity based on the first section, the period of validity shall be extended at least by the duration of the acknowledged delay in studies, based on the Wageningen University or Breda University of Applied Sciences Profiling Fund Scheme.
- c. In individual cases involving special circumstances, as described in Article 7.51 paragraph 2c to h WHW respectively Article 3 subsection a through e of the WU Profiling Fund Regulation, which have been reported to the student counsellor, the Examining Board can extend periods of validity that have been limited based on the subsection a or further extend periods of validity that have been extended based on the subsection b.
- d. Results of partial interim examinations or other parts of an interim examination are valid until the end of the academic year following the academic year in which the result was attained, unless a longer validity period has been described in the Study Handbook. In individual cases involving special circumstances as mentioned in subsection c, the Examining Board can extend the validity period of partial interim examinations or other parts of an interim examination by the duration as determined in subsection b.

Chapter 6 Exemptions from interim examinations and practical assignments

Article 41 Exemption from interim examinations

- a. At the written request of the student, the Examining Board can grant an exemption from an interim examination. The Examining Board seeks advice from the relevant examiner.
- b. It is possible that descriptions of knowledge and skills giving grounds for awarding exemptions by the relevant Examining Board are set out in agreements between Wageningen University and Breda University of Applied Sciences, and other institutes of higher education. In such cases the Examining Board shall base its decisions on these grounds.

Article 42 Exemption from compulsory practical assignments

The Examining Board can grant exemption from the obligation to take part in certain practical assignments, whether or not subject to other requirements. Such exemption can only be awarded on the grounds of conscientious objections or in very exceptional circumstances.

Article 43 Specification in the Rules and Regulations

In the Rules and Regulations, the Examining Board can specify the grounds for exemptions and the procedure for requesting an exemption.

Chapter 7 Final examination, diploma

Article 44 The final examination of the programme

- a. The bachelor's final examination is part of the bachelor's programme.
- b. Students pass the final examination if they have passed all courses in their individual examination programme. The electives and any deviations from the study programme described have to be approved by the Examining Board.

Article 45 The degree attributed to the final examination of the programme

Based on Article 7.10a.1 of the WHW, the joint Executive Boards award a degree Bachelor of Science in Tourism to students that have successfully completed the bachelor's programme. The names of the partaking institutions (Wageningen University and Breda University of Applied Sciences), the degree and the programme are also stated on the degree certificate (diploma).

Article 46 The final examination results and the date of the final examination

- a. The Examining Board determines the final exam results after all interim examinations of the individual examination programme have been passed.
- b. Contrary to the provisions in Article 44 subsection b, the Examining Board can decide that it is not necessary to pass all interim examinations in order to pass the final examination. The applicable regulations on this matter can be found in the Rules and Regulations.
- c. The final examination date is the date that is mentioned in the student information system with the last obtained pass grade, or, when this date is later: the date of approval of the (altered) individual examination programme.
- d. Until the day before the last interim examination of the individual examination programme is taken or the thesis result is announced, students can apply to the Examining Board for a postponement of the final examination date, so that additional courses can be added to the individual examination programme. The relevant procedure is outlined in the Rules and Regulations.
- e. After the final examination date, students can remain enrolled and take courses. They will receive a certificate for such courses that are passed.

Article 47 The diploma and the diploma supplement

- a. The Examining Board issues students with a diploma and a diploma supplement, as proof of successful completion of the final examination.
- b. The diploma states at least the following: the joint institutions (Wageningen University and Breda University of Applied Sciences), the programme, the degree, the final examination date and, if applicable, the specialisation and the cum laude designation.
- c. The diploma supplement contains at least the name of the joint institutions and the name, the content, the study load of the programme and, if applicable, the minor. The supplement is drawn up in English and is in accordance with the standard European format.

Article 48 Cum laude

If the final examination shows that students have demonstrated exceptional proficiency, the Examining Board can award the designation 'cum laude'. To this end, the Examining Board follows the corresponding procedure in the Rules and Regulations.

Chapter 8 Language used for education and interim examinations

Article 49 Language used for education and examinations

The programme is taught and assessed in English. The regulations provided in the Wageningen University [Code of conduct Foreign Languages](#) regarding international bachelor programmes are applicable.

Chapter 9 Studying with a functional disability or chronic illness

Article 50 Adaptations to education and interim examinations

- a. Students with a functional disability or chronic illness can apply for adaptations to the education, the interim examinations and practical assignments. As far as possible, such adaptations will be tailored to the needs of individual students. The adaptations may not be made at the expense of the learning outcomes and their assessment, of the course or of the programme. The procedures and facilities are outlined in the regulations 'Studying with a functional disability' which can be found in the Student Charter.
- b. After seeking advice from the Study Counselling Services, the Examining Board decides on behalf of the joint Executive Boards on adaptations to educational facilities and examinations.
- c. Students with a right to facilities during education and/or interim examinations at Wageningen University are only entitled to these facilities if the students indicate before the application deadline for the course and/or interim examination in OSIRIS that they want to make use of the facilities during that course and/or interim examination. In case the student cannot reasonably have the request as referred to in subsection a assessed before the application deadline, exceptions could be discussed with the dean for students.

Chapter 10 Study advice and counselling, binding study advice

Article 51 Advice/preliminary advice binding study advice

- a. The joint degree programme uses a binding study advice regarding the continuation of studies, as referred to in article 7.8b of the WHW. All students receive, during the first year of enrolment, a study advice concerning the further continuation of study. This advice is either negative or positive and will be provided by the Examining Board on behalf of the executive boards of the joint partner institutions. A binding negative study advice can be given, if students – taking into account all personal circumstances – are expected to be not successful in finishing the joint degree programme. Binding negative study advices are based upon the study results so far, which do not meet the minimum standards set beforehand.

- b. At the end of the first year of enrolment a binding negative study advice with resignation will be given if students obtain less than 42 ECTS credits within the first year of enrolment.
- c. At the end of semester 1 of study year 1 all students get a preliminary advice. If students have obtained 24 ECTS or more they will be expected to be able to make enough study progress to meet the standard for getting a positive advice at the end of the year. Students who at the end of semester 1 of study year 1 have obtained less than 24 ECTS of the courses scheduled in the first semester will get a warning about their insufficient study progress and are strongly advised to contact their study advisor. The study adviser will advise students on how to make choices about (re)examinations and what to do with their individual study plan if there are study delays.
- d. At the end of the study year, if students have obtained less than 42 ECTS of the courses scheduled in the first study year, but the Examining Board has taken students' personal circumstances into account, the Examining Board will postpone the study advice with one year. The procedure is set out in Article 52.
- e. If the study advice has been postponed as described in subsection d, students are still required to meet the standard of 42 ECTS earned from completed first-year courses in the following study year; the ECTS for courses completed during the first year of enrolment are included in determining whether the standard has been met for the second year of enrolment.
- f. In reference to subsection e, if students still fail to meet the standard during their second year of enrolment, they will receive a binding negative study advice towards the end of the second study year.
- g. If students receive a binding negative study advice, they shall not be permitted to enrol for the joint degree programme for a period of 3 years.
- h. Students can appeal to the Wageningen University Examination Appeals Board after receiving a binding negative study advice.

Article 52 Personal circumstances

- a. The exclusive list of personal circumstances that may be taken into account in reaching a decision to give a study advice, as meant in Article 51 subsection d, are as follows:
 - 1. illness of the student;
 - 2. disability or chronic illness of the student;
 - 3. pregnancy of the student;
 - 4. exceptional family circumstances;
 - 5. participating in world class sports;
 - 6. membership of a Wageningen University or Breda University of Applied Sciences participation council, membership of the Programme Board of Wageningen University, membership of a board of a foundation which, according to its articles of association, is involved in the exploitation of student facilities, or an organisation that is deemed by Wageningen University or Breda University of Applied Sciences to have a similar task;
 - 7. other circumstances described by the Executive Boards of the joint partner institutions in the regulations based on articles 7.8b, paragraph 6, and Article 7.9, paragraph 5 of the WHW, in which the student is undertaking activities in relation to the organisation and the management of affairs of Wageningen University or Breda University of Applied Sciences;
 - 8. the membership of the board of a sizable student organisation with full legal status, exclusively insofar as it is a student organisation recognised by the Financial Student Support Regulations of Wageningen University or Breda University of Applied Sciences, and only if the student has held a position which entitles him to a six month's compensation from the Profiling Fund.
- b. Students are obligated to notify the student dean of any personal circumstances as soon as possible, within two months after their occurrence. The student dean will then make a note of it in the student's file and ensure that these circumstances, if possible, are substantiated with evidence. The student dean, in consultation with the student, will inform the study adviser and Examining Board of these personal circumstances in a timely fashion.

- c. In giving a binding negative study advice the Examining Board will take the personal circumstances of the student into account to the extent to which the Examining Board deems them to have resulted in the student in question being unable, in all fairness, to have met the standard. In reaching this decision, the Examining Board will also take into account the extent to which the student made these circumstances known to the student dean in a timely fashion so as to enable Wageningen University and Breda University of Applied Sciences to adapt educational facilities to these circumstances where possible.
- d. The Examining Board will give students the opportunity to provide a written explanation of personal circumstances, along with a written recommendation by the student dean. Students will have the opportunity to be heard before the Examining Board decides to issue a binding negative study advice.
- e. The Examining Board is not bound by the recommendation of the student dean, but seriously takes this recommendation into consideration.

Article 53 Hardship clause binding study advice

The Examining Board may, in exceptional individual cases, derogate from or not apply the provisions in Chapter 10, insofar application of these provisions, considering the interests they intend to protect, would result in an exceptional case of extreme unfairness.

Article 54 Study advice and counselling during years 2 and 3

- a. Students who have obtained less than 72 ECTS at the end of semester 1 of study year 2 are strongly advised to contact their study advisor.
- b. During the second and the third year, the study adviser will organise plenary meetings during which the students are advised on how to deal with minors and the bachelor thesis. Once a year the study adviser will organise a Study Abroad meeting.

Chapter 11 Complaint and appeal

Article 55 Right of complaint

All students (current, prospective or past) or extraneous, ("concerned party") of BTO, can submit a complaint to the Faculty of Wageningen University where students have their first registration, regarding the manner in which a body, committee or department of Breda University of Applied Sciences or Wageningen University or a person employed by or working for Breda University of Applied Sciences or Wageningen University have treated them in a particular situation. Before submitting a complaint, the concerned parties shall do their utmost to settle a dispute, if desired with the intervention of a student counsellor.

Article 56 Right of appeal

- a. A concerned party can appeal:
 - all decisions of the Examining Board or the examiner;
 - decisions taken by the Bachelor's Admission Committee;
 - a decision regarding disenrollment or refusal to permit re-enrolment based on a negative binding study advice;
 - decisions based on Article 6 with regard to the entrance examination;
 - in any case all decisions mentioned in article 7.61, section 1, WHW.
- b. The appeal must be lodged with the Examination Appeals Board (EAB) of Wageningen University within six weeks after receipt of the decision. To this end, the concerned party must submit a letter of appeal to the Student Legal Protection Desk (legalprotection.students@wur.nl).

Article 57 Procedure

The procedures for submitting a complaint or lodging an appeal are outlined in regulations about legal protection at the website Wageningen University: Student charter > Legal protection.

Chapter 12 Final provisions, hardship clause and implementation provisions

Article 58 General

Appendix 1 attached to the present EER forms an integrated part of the EER.

Although the present EER is stipulated in the English language, it is fully governed by Dutch (imperative) law. Consequently, the provisions in the EER must be read and interpreted according to the Dutch law. Save imperative law, in case provisions out of the present EER unexpectedly come in conflict with other rules or regulations as mentioned in or referred to in the EER, the provisions of the EER have preference.

Article 59 Hardship clause

Within the limits of the law, the Executive Board may, in very exceptional cases, exclude the provisions of the EER or deviate from them in favour of students in so far as its application will result in a considerable lack of fairness.

Article 60 Implementation

- a. These Regulations enter into force on 1 September 2023.
- b. These Regulations have been adopted by the Executive Boards of Breda University of Applied Sciences and Wageningen University, with approval or advice, if applicable, of the relevant participation councils concerning the relevant changes with respect to the EER 2022-2023, and after seeking advice and or approval from the programme committee.

Article 61 Amendments to the EER

- a. These Regulations can be amended only by decision of the Executive Boards after approval from the relevant participation councils.
- b. Amendments do not apply in the current academic year, unless the interests of the students are not harmed or if necessary because of statutory obligations.
- c. Amendments may not negatively impact decisions taken by the Examining Board on the grounds of these Regulations with regard to students.

Article 62 Publication

The Executive Boards shall ensure the suitable publication of these Regulations and any amendments.

Appendix 1 Admission to BTO

Prospective students can be admitted to the programme with:

- A Dutch VWO diploma. All VWO profiles are eligible: N&T, N&G, E&M, C&M. For the C&M profile: Mathematics A or B is required.
- A diploma (propedeuse) from the first year of a four year's hbo programme. Next to this, Mathematics A or B and English at VWO examination level is required.
- A diploma from the first year of a Dutch university. Next to this Mathematics A or B and English at VWO examination level is required.

International students can be admitted to the programme with:

- An International Baccalaureate (IB) diploma, including Mathematics Standard or Mathematics Higher.
- A European Baccalaureate (EB) diploma, including Mathematics (3 hrs).
- Another secondary or high school diploma that equals the Dutch VWO diploma, including Mathematics A or B and English.

The following qualifications are acceptable as evidence of proficiency in English for entry to the BSc Tourism programme:

- VWO 6.0 or HAVO 7.0 for English language.
- TOEFL paper-based 550, computer-based 213, internet-based 79.
- IELTS overall grade 6.0 (with a minimum sub score of 6.0 for speaking).
- Cambridge Certificate of Advanced English (CAE): pass at grade C or above.
- Cambridge First Certificate (FCE): pass at grade B or above
- German students with Abitur: 06 Punkte for English on Grundkurs, Leistungskurs, Neigungsfach or Profilfach.

VWO Diploma (old version, gained prior to 1 January 2010)

For prospective students who started their 4th year of the VWO programme before 1 August 2007, other entrance requirements apply. For those who hold VWO diploma's 'old style' with course clusters, the abovementioned VWO requirements must still be fulfilled in order to be admitted. The Admission Board will decide on enrolment.

Colloquium Doctum

Persons wishing to enrol in the bachelor's programme BTO must hold a VWO (gymnasium, atheneum) diploma or equivalent. If they do not have such a diploma, admission can be arranged through a so called 'Colloquium Doctum'. Wageningen University does not offer a specific Colloquium Doctum, but requires certificates at VWO 6 level, which, with the exception of Mathematics, must be acquired elsewhere.

Appendix 2 Temporary measures EER in case of an outbreak of a pandemic or similar circumstances

In order to take the required measures related to an outbreak of a pandemic or similar circumstances with the COVID-19 pandemic, it may be necessary to make some temporary changes to Education and Examination Regulations Joint Degree Bachelor of Tourism (EER) as described below. These provisions will be applied in consultation with the Student Council.

Article 1 Temporary priority course guide on the Study Handbook

By way of derogation from what is stated on page 1 of the EER and in article 2c, the course guide shall prevail if there is inconsistency between the course guide and the Study Handbook.

Article 2 Temporary deviation from the scheduling

By way of derogation from the provisions of Article 36, compulsory, regular courses, and limited elective courses will only be scheduled on working days in the established terms between 08:20 – 20:00.

Article 3 Temporary deviation from the oral examinations

By way of derogation from Article 34 subsection b, an online oral examination can be administered by one examiner.

- a. The examiner will make an audio recording of the online oral exam. This recording is kept for a period of two years from the date the results are announced.

Article 4 Temporary deviation from the scheduling of review and discussion

By way of derogation from Article 39 b and c, the examiner may organise the review and discussion online. Students are not allowed to make recordings or reproduce documents during or after the review or discussion.

Information

Article 1 Temporary priority course guide on the Study Handbook

If the education format has to be adapted to measures taken related to an outbreak of a pandemic or similar circumstances with the COVID-19 pandemic, the most up-to-date information can be found in the course guide. In this case, the course guide deviates from the information in the Study Handbook. Therefore, in the case of inconsistency between the course and the Study Handbook, the course guide shall prevail.

Article 2 Temporary deviation from the scheduling

The number of students and employees permitted to be physically on site per day has been calculated for the various buildings on campus at Wageningen University and at Breda University of Applied Sciences based on what the available options provide and taking into account the necessary measures. By taking into account this calculated maximum capacity, education on campus will once again be possible on a limited scale. In order to make this possible, education starts at different times, so that not everyone has to enter the building at the same time. This is why the times on the schedule will be adjusted.

Article 3 Temporary deviation from the oral examinations

In the case of written tests or resits in which fewer than 8 students are participating, several alternative methods of examination will be presented to the examiners. One of these is administering an oral test, online or in person. The rule of thumb is that oral interim examination will be administered by two academic staff members, among which the examiner. If this is not possible due to measures taken related to an outbreak of a pandemic or similar circumstances with the COVID-19 pandemic, an exception can be made for the oral examination to be administered by one examiner.

An audio recording of the online exam will be made. This recording is kept for a period of two years from the date the results are announced according to article 11 paragraph 2 Rules and Regulations of the Examining Boards of Wageningen University. The recording can be used for a possible complaint or appeal.

Article 4 Temporary deviation from the scheduling of review and discussion

Due to measures taken related to an outbreak of a pandemic or similar circumstances with the COVID-19 pandemic, it is not always possible to organise review and discussion on campus. That is why it is also possible for courses not taught online to organise review and discussion online.